



BRADNINCH TOWN COUNCIL

AGENDA

The Guildhall
Bradinch
Exeter, Devon

Meeting of the Bradinch Town Council on 12th September 2022

All members of Bradinch Town Council are hereby summoned to attend the meeting of the Town Council on **Monday 12th September 2022, 7pm, at West End Hall, Bradinch**. The business to be considered is listed below. Members of the public and press are welcome to attend. A meeting of the Bradinch Youth Centre Trust will follow after the close of this meeting.

A Marshall (Clerk) Date: 5th September 2022 Clerk@bradinch-tc.gov.uk www.bradinch-tc.gov.uk

AGENDA – Full Council Meeting

1. **Public Open Session:** Up to 15 minutes set aside for this item.
2. **Police Matters:** Police reports for Bradinch can be found on the Police.co.uk website.
3. **News from Devon County Council and Mid Devon District Council:** To receive any reports.
4. **Town Mayor's Report:** To receive the report.
5. **Apologies for absence:** To consider any apologies received.
6. **Declarations of Interest relating to items on this agenda:** To receive any declarations.
7. **Confirmation of Minutes:** To agree the minutes of the full Council meeting of 12th July 2022, the Finance Committee meeting of 12th July 2022, the Annual Property Inspection meeting of 20th July 2022 and the Burial Committee meeting of 2nd August 2022 as correct records of the meetings.
8. **Finance:**
 - a) To note the bank balance as at 31st August 2022 of £ 25,518.42
 - b) To agree to the Clerk attending a Cemetery and Churchyard Safety course at £36.00 plus VAT.
 - c) To ratify the payments (**appendix A**) made in late July and in August under delegated authority to the Clerk, to agree the payments for September and to note the receipts for July and August.
9. **Planning Applications and Decisions:** To consider applications received to the date of the meeting and to note any decisions including -
 - a) **22/01546/CAT notification** to remove 1 Ash tree within a Conservation Area at Dunmore House, West End Road, Bradinch.
 - c) **22/01694/CAT notification** to reduce height by 2m and canopy edges by 1m of 1 Whitebeam tree and reduce height by 3m and trim sides of 1 privet hedge within the Conservation Area at 12 Peter Street, Bradinch.
 - b) **21/01998/FULL approval** erection of 2 storey rear extension to replace existing flat roof section and alterations to improve accessibility including reinstating existing central door on front elevation at The Guildhall, Bradinch.
 - c) **22/00827/HOUSE approval** erection of 2 storey rear and single storey front extensions following demolition of garage and installation of former window at Lynwood, Hele Road, Bradinch.
 - d) **22/00705/CLU withdrawn** Certificate of Lawfulness for the existing use of a caravan as a dwelling and associated garden area for a period in excess of 10 years at Week Cross/Ash Cross, Bradinch.
10. **Communications:** To note/consider items received to the date of the meeting including –
 - a) Grass cutting at the Cemetery/Churchyard – complaints and an update from Cllr Chambers.
 - b) Mrs Chave's Diary – email from a resident.
 - c) Anti-social behaviour in Fore Street – email from a resident.
 - d) New table for the Guildhall Chamber – update from the Town Trust.
 - e) Hornbeam Gardens footpath – update.
 - f) Bradinch Football Club – lease update.

- g) Downington Twinning – update including a planned visit to Bradninch in 2023.
- h) Assets of Community Value – email from a resident.
- i) Letter of Concern regarding draft minutes – letter from residents.
- 11. Emergency Planning:** To receive an update and to consider a Growing Communities Fund bid (JP).
- 12. Electricity supply at the Recreation Ground:** To delegate authority to the Clerk to renew the annual unmetered contract - renewal due 1/10/2022.
- 13. DCC Highways:** To consider any general matters received to the date of the meeting and also –
 - a) **Hele Road parking** - any further ideas,
 - b) **Millway 'slow, children' sign** - any update from The Duchy of Cornwall,
 - c) **VAS speed signs** – a NRSWA 1 day course at approximately £225 plus VAT,
 - d) **Steps to ramp at Townlands** – information received,
 - e) **Double Yellow Lines** – proposals prior to the October cut off.
- 14. Weed control:** To receive an update and to consider any further work (EO).
- 15. Annual Tree Planting:** To consider the recommendations and quotes (EO).
- 16. New Website:** To consider the update from the working group (IW).
- 17. Wetlands:** To consider suggestions for maintaining the area (JW).
- 18. Mayors Board and Chain:** To agree to have these items updated.
- 19. Warmbanks:** To consider the planning of warm spaces for people in fuel poverty (SC and JP).
- 20. Round Table:** To consider setting up a 'round table' of local community groups and charities (SC).
- 21. Annual Rents:** To consider recommendations for the setting of 2023 rents (PC).
- 22. Committees:** To consider –
 - a) Any general updates,
 - b) The appointment of a Deputy Chair for each Committee,
 - c) One-page listing by each Chair advising of the responsibilities and aims of each Committee.
- 23. Part 2:** To resolve to move into private session due to the sensitive nature of the business to be discussed and in accordance with the Public Bodies (Admission to Meetings) Act 1060, and the Local Government Act 1972, and to ask the press and public to leave the meeting -
 - a) Caretakers Annual Review - to consider recommendations following the review (circulated).
 - b) Clerks Annual Review – to consider recommendations following the review (circulated).
- 24. Events/Councillor/Clerk comments (no decision making):**
 - a) Action/Project Register updated and circulated,
 - b) Annual P3 Public Rights of Way Footpaths Report submitted to DCC (JP),
 - c) Other.
- 25. Next Full Council Meeting:** Monday October 24th, 7pm, The Guildhall.



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Bradninch Youth Centre Trust (Trustee: Bradninch Town Council)

All members of Bradninch Town Council are hereby summoned to attend a meeting of the Bradninch Youth Centre Trust on **Monday 12th September 2022, at West End Hall, following the completion of the full Council meeting**. The business to be considered can be found listed on the agenda below. Members of the public and press are welcome to attend.

A Marshall (Clerk) Date: 5th September 2022 Clerk@bradninch-tc.gov.uk www.bradninch-tc.gov.uk

AGENDA

1. **Finance and banking:** To note the following payments (all agreed at previous meetings):
 - a) Alarmtec - annual fire extinguisher checks £53.38 (incl VAT).
 - b) J Hurst Services - annual boiler service and issue of Landlords Certificate £132.00 (incl VAT).
 - c) Rob Ottery – kitchen floor emergency repairs £299.00 (no VAT) (see Rec & Amenities minutes).
 - d) Banking - to note that on-line banking has now been finalised and that Cllr L Taylor has been added as a signatory. To resolve to add Cllr J Porteous as a further signatory to the account.
 - e) MDDC rates – to note MDDC's confirmation that the correct sum has been invoiced and paid.
2. **Purchase of new water extinguishers:** To agree the purchase of 2 compact 34 water extinguishers prior to the July 2023 annual inspection, approximate cost £70 each net.
3. **Youth Club wall mosaic:** To resolve the creation of a mosaic on the back wall of West End Hall.
4. **Youth Investment Fund:** To consider supporting a future application completed by the Youth Club.
5. **West End Hall Annual Maintenance Check:** To complete the annual check and to consider the specifications for the pointing work at the back of the hall to allow for quotes to be sourced.
6. **Next meeting:** To be advised.