



BRADNINCH TOWN COUNCIL

AGENDA

The Guildhall
Bradninch
Exeter, Devon

Meeting of the Bradninch Town Council on 14th November 2022

All members of Bradninch Town Council are hereby summoned to attend the meeting of the Town Council on **Monday 14th November 2022, 7pm, at The Guildhall, Bradninch**. The business to be considered is listed below. Members of the public and press are welcome to attend.

A Marshall (Clerk) Date: 8th November 2022 Clerk@bradninch-tc.gov.uk www.bradninch-tc.gov.uk

AGENDA – Full Council Meeting

1. **Public Open Session:** Up to 15 minutes set aside for this item.
2. **Police Matters:** Police reports for Bradninch can be found on the Police.co.uk website.
3. **News from Devon County Council and Mid Devon District Council:** To receive any reports.
4. **Town Mayor's Report:** To receive the report and note the change of coffee morning date to 25th February.
5. **Apologies for absence:** To consider any apologies received.
6. **Declarations of Interest relating to items on this agenda:** To receive any declarations.
7. **Confirmation of Minutes:** To agree the minutes of the full Council meeting of 24th October 2022 as correct record of the meeting (Burial Committee meeting cancelled).
8. **Finance, Annual Audit, Accounts:**
 - a) To note the bank balance as at 31st October 2022 of £43,289.49
 - b) To receive notification of and agree the national salary award for Clerks w.e.f. April 2022 (SG)
 - c) To note the purchase of SCRIBE accounting, at £288 for year 1, has been confirmed w.e.f. February 2023
 - d) To consider the budgeted donation of £2,000 to Catch 77
 - e) To consider renewing the annual Devon Communities Together membership for £50.00
 - f) To agree the following payments for November and to note the receipts for October:

PAYMENTS November 2022	AMOUNT £	VAT	RECEIPTS October 2022	AMOUNT £
Staff salaries (net)	tbc	N/A	Bank interest	0.59
HMRC	tbc	N/A	Town Trust B/Band	11.00
Clerks monthly working from home expenses	56.00	N/A	Allotment Income	908.00
Ink, key, stationery	19.74	Incl VAT		
Plusnet Broadband (direct debit)	26.40	Incl VAT	MDDC Precept	25,000.00
12 th Night Group – Mayor's Fund donation	150.00	N/A paid		
EDF Rec (direct debit)	tbc	Incl VAT		
SWW Allotment site 20/07-17/10/2022	202.30	N/A		
SWW Cemetery site 20/07-18/10/2022	20.18	N/A		
SWW Churchyard site July-December 2022	123.12	N/A		
Perrie Hale Nurseries – trees for residents	536.40	Incl VAT paid		
Mayors Fund - Copper Beech (QEII)	68.40	Incl VAT paid		
Catch 77 donation	tbc	N/A		
Devon Communities Together annual m/ship	50.00	N/A		
S Eakers reimbursement Emergency Plan Grant	6.95	N/A paid		
Growing Communities Fund 'winter project'				
Invoice 1 – BYC hall hire	16.00	N/A paid		
Invoice 2 – J Porteous meeting refreshments	26.58	N/A paid		

9. **Planning Applications and Decisions:** To consider applications received to the date of the meeting and to note any decisions including -
 - a) **22/02035/CLU** Cert. of Lawfulness for the existing use of a building as residential dwelling and associated use of land as residential garden for a period in excess of 4 years, The Cabin, Kensham Avenue, Bradninch.

b) 22/02062/FULL Variation of Condition for 21/00640/FULL change of use of land for erection of one holiday unit accommodation – to allow low voltage outside lighting, Pound Farm, Butterleigh.

c) 22/00012/FULL demolition and construction of a raised viaduct at Station Road, demolition and construction of a raised access bridge at Devon Valley Mill and re-profiling of flood plain.

10. Communications: To note/consider items received to the date of the meeting including –

- a) Grass cutting at the Cemetery/Churchyard – any update (PC).
- b) Flood Risk Management Strategies Newsletter (Oct 2022) – circulated and to note.
- c) Devon Air Ambulance Newsletter (Winter 2022) – circulated and to note.
- d) Landunvez Twinning Association – email regarding its future.
- e) MDDC Air Quality Supplementary Planning Document – public consultation.
- f) Network Rail update – email from a resident.

Note: replies are pending regarding the Hornbeam Garden footpath and Football Lease.

11. Emergency Planning: To receive an update (JP).

12. Neighbourhood Watch: To consider setting up a new Scheme (JW).

13. The Growing Community Fund (warm spaces winter project): To receive an update (JP).

14. Grounds Maintenance Contract: To confirm the updated document for issue.

15. DCC Highways: To consider any general matters received to the date of the meeting and to note that responses are pending regarding the Millway ‘slow, children’ sign and the ‘steps to ramp’ project at Townlands. The VAS speed sign course is pending arrangement.

16. Footpaths and Public Rights of Way: To consider any update (JP).

17. Defibrillator management: To consider a volunteer to help with this role.

18. Christmas Lights: To consider the arrangements and any further action (LT).

19. Grant Funding 2023: To consider the arrangements.

20. Committees:

- a) To receive from each Chairman an overview of the Chair’s responsibilities and their Committee’s aims.
- b) To note the names of the Deputy Chairmen for each committee.
- c) Allotments – i) Plot 25A - to consider a request to plant 4 fruit trees splayed against a frame
ii) Plot 22A – to agree to disband the tree nursery plot on advice of the Tree Warden
iii) Water bill – to consider action with regards to a possible water leak at the allotment site.

21. Part 2: To resolve to move into private session due to the sensitive nature of the business to be discussed and in accordance with the Public Bodies (Admission to Meetings) Act, and the Local Government Act 1972, and to ask the press and public to leave the meeting -

- a) Caretaker’s updated Contract – to receive feedback from the Caretaker and to consider the way forward
- b) Garden waste bin - to consider the Caretaker’s request to have a bin at the Cemetery at £40 per year.

22. Events, Councillor and Clerk comments, updates (no decision making during this item):

a) Action/Project Register updated and circulated, b) Clerks training – Cemetery/Churchyard Safety Management attended and SCRIBE accounting demonstration attended, both very useful, c) Other.

23. Next Full Council Meeting: Monday December 12th 2022, 7pm, The Guildhall.

A meeting of the Bradninch Youth Centre Trust will follow directly after the close of this meeting.



BRADNINCH TOWN COUNCIL

AGENDA

The Guildhall
Bradninch
Exeter, Devon

Bradninch Youth Centre Trust (Trustee: Bradninch Town Council)

All members of Bradninch Town Council are hereby summoned to attend a meeting of the Bradninch Youth Centre Trust on **Monday 14th November 2022, at The Guildhall, following the full Council meeting.** The business to be considered can be found listed on the agenda below. Members of the public and press are welcome to attend.

A Marshall (Clerk) Date: 8th November 2022 Clerk@bradninch-tc.gov.uk www.bradninch-tc.gov.uk

AGENDA:

1. **Charity Statutes:** To receive and consider information from Cllr M Taylor.
2. **New Kitchen Tap:** To note the decision made by full Council in October to replace the tap, to agree to reimburse the Clerk for the purchase cost at £34.98 (incl VAT) and to agree to pay any installation costs.
3. **Boiler repairs:** To note the boiler broke down at the beginning of November. To agree to pay the boiler repair invoice once received.
4. **2023 Rents:** To note the decision made by full Council in October confirming an increase of 10% with regards to the annual West End Hall rent and also the West End Hall car parking spaces for 2023.