



BRADNINCH TOWN COUNCIL

AGENDA

The Guildhall
Bradninch
Exeter, Devon

Meeting of the Bradninch Town Council on 12th December 2022

All members of Bradninch Town Council are hereby summoned to attend the meeting of the Town Council on **Monday 12th December 2022, 7pm, at The Guildhall, Bradninch**. The business to be considered is listed below. Members of the public and press are welcome to attend. A meeting of the Bradninch Youth Centre Trust will follow directly after the close of this meeting.

A Marshall (Clerk) Date: 6th November 2022 Clerk@bradninch-tc.gov.uk www.bradninch-tc.gov.uk

AGENDA – Full Council Meeting

1. **Public Open Session:** Up to 15 minutes set aside for this item.
2. **Police Matters:** Police reports for Bradninch can be found on the Police.co.uk website.
3. **News from Devon County Council and Mid Devon District Council:** To receive any reports.
4. **Town Mayor's Report:** To receive the monthly report together with feedback on a visit from Mel Stride, MP.
5. **Apologies for absence:** To consider any apologies received.
6. **Declarations of Interest relating to items on this agenda:** To receive any declarations.
7. **Confirmation of Minutes:** To agree the suggested amendments to the draft minutes from a resident. To agree the full Council meeting minutes, and the Bradninch Youth Centre Trust minutes, both of 14th November 2022 as correct records of the meetings.
8. **Finance:**
 - a) To note the bank balance as at 30th November of £40,081.22
 - b) To consider the draft budget document for 2023/2024 for approval
 - c) To consider the draft Precept figure for 2023/2024 for approval
 - d) To agree to the Clerk attending a 'Preparing for 2023 Elections' DALC on-line course at £30 plus VAT
 - e) To consider the (SLCC) Society of Local Council Clerks annual subscription at £177.00
 - f) To agree the annual allotment insurance to Marsh Commercial for £102.32
 - g) To consider the invoices from Garden Services and the request for additional grass cutting.
 - h) To agree the following payments for December and to note the receipts for November:

PAYMENTS December 2022	AMOUNT £	VAT	RECEIPTS November 2022	AMOUNT £
Staff salaries (net)	1,595.76	N/A	Bank interest	1.48
HMRC	310.70	N/A	Town Trust B/Band	11.00
Clerks monthly working from home expenses	56.00	N/A	Allotment Income	717.00
Ink, engraving, DCT annual subscription, High Viz jacket, stamps, mileage, disinfectant	202.13	Incl VAT	Burial Income	2,512.00
Plusnet Broadband (direct debit)	26.40	Incl VAT		
SLCC annual membership (due 1/1/2023)	177.00	Incl VAT		
EDF Rec (direct debit)	tbc	Incl VAT		
Allotment annual insurance Marsh Commercial	102.32	N/A		
TLC Christmas Lights - invoices 1 and 2	458.53	Incl VAT		
Emergency Planning Grant Fund	20.00	N/A		
A Burgess, calendars – Mayors Fund	20.00	N/A		
M Taylor, sundries - Christmas Lights Fund	92.00	N/A		
Garden Services – Grounds maintenance	4,665.00	N/A		
Grass cutting	1,160.00	N/A		
The Sign Maker, QE11 tree plaque - Mayors Fund	89.46	Incl VAT		
Growing Communities 'warm spaces' Grant Fund				
Invoice 3 – St Disen's Church	50.00	N/A paid Nov		
Invoice 4 – Bumps, babies and beyond	110.00	N/A paid Nov		

Invoice 5 – Town Trust	40.00	N/A		
Invoice 6 – Youth Club	64.00	N/A		
Invoice 7 – St Disen’s Church	125.00	N/A		

9. Planning Applications and Decisions: To consider applications received to the date of the meeting and to note any decisions including -

- a) 22/00012/FULL** demolition and construction of a raised viaduct at Station Road, demolition and construction of a raised access bridge at Devon Valley Mill and re-profiling of flood plain: To consider the on-line meeting and to ratify the comment submitted to MDDC.
- b) 22/01907/HOUSE** erection of single story rear and side extensions at Asher House, West End Road, Bradninch.
- c) 22/02275/FULL** siting of shipping container for use as off-grid holiday let at Christcross, Silverton.
- d) 22/01684/FULL** approval change of use agricultural land to equestrian sand school, Garlandhayes Farm, Westcott.

10. Communications: To note/consider items received to the date of the meeting including –

- a) Persey’s Field Footpath – slurry issue.

11. Landunvez Twinning Association: To further consider any support to the Association.

12. MDDC Air Quality Supplementary Planning Document – public consultation: To consider any response.

13. Plusnet Broadband Contract: To consider renewal of the contract.

14. Emergency Planning: To identify the emergency hub and confirm the related arrangements. To consider submitting a funding application for electrical work, emergency related, at the Guildhall (JP).

15. New Website: To consider recommendations from the working group.

16. Donation to the Royal British Legion: To consider a donation.

17. Neighbourhood Watch: To consider setting up a new Scheme and past BTC comments (JW).

18. The Growing Community Fund (warm spaces winter project): To receive any update (JP).

19. DCC Highways: To consider matters received to the date of the meeting.

20. Footpaths and Public Rights of Way: To consider any updates and the removal of Buddleia’s from footpaths.

21. Committees: To receive any updates and an overview from each Chairman of responsibilities.

22. Part 2: To resolve to move into private session due to the sensitive nature of the business to be discussed and in accordance with the Public Bodies (Admission to Meetings) Act, and the Local Government Act 1972, and to ask the press and public to leave the meeting -

- a) **Legal claim:** To consider the case and any action.

- b) **Town Trust Council Representative:** To consider the applications and appoint a representative.

- c) **Caretaker Contract:** To sign the new Contract on behalf of the Council.

23. Events, Councillor and Clerk comments, updates (no decision making during this item):

- a) Action/Project Register updated and circulated, b) Free Landmark Tree (King Charles III Coronation) secured,
- c) VAS speed sign course booked, d) Reply pending from The Duchy of Cornwall on several items, e) Other.

24. Future meeting dates: To consider alternative dates for the April and May 2023 meetings due to bank holidays. To confirm the next meeting of the full council will take place on Monday January 9th 2023.



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**The Guildhall
Bradeninch
Exeter, Devon**

Bradeninch Youth Centre Trust (Trustee: Bradninch Town Council)

All members of Bradninch Town Council are hereby summoned to attend a meeting of the Bradninch Youth Centre Trust on **Monday 12th December 2022, at The Guildhall, following the full Council meeting.** The business to be considered can be found listed on the agenda below. Members of the public and press are welcome to attend.

A Marshall (Clerk) Date: 6th November 2022 Clerk@bradninch-tc.gov.uk www.bradninch-tc.gov.uk

AGENDA:

- 1. Charity Status:** To consider suggestions from the Youth Club with regards to the use of the Town Council’s charity status (MT).