



BRADNINCH TOWN COUNCIL

AGENDA

The Guildhall
Bradninch
Exeter, Devon

Meeting of the Bradninch Town Council on 9th January 2023

7pm, The Guildhall, Bradninch.

All members of Bradninch Town Council are hereby summoned to attend the meeting of the Town Council on **Monday 9th January 2023, 7pm, at The Guildhall, Bradninch.** The business to be considered is listed below. Members of the public and press are welcome to attend. A meeting of the Bradninch Youth Centre Trust will follow directly after the close of this meeting.

A Marshall (Clerk) Date: 3rd January 2023 Clerk@bradninch-tc.gov.uk www.bradninch-tc.gov.uk

AGENDA – Full Council Meeting

- Public Open Session:** Up to 15 minutes set aside for this item.
- Police Matters:** Police reports for Bradninch can be found on the Police.co.uk website.
- News from Devon County Council and Mid Devon District Council:** To receive any reports.
- Town Mayor's Report:** To receive the monthly report.
- Apologies for absence:** To consider any apologies received.
- Declarations of Interest relating to items on this agenda:** To receive any declarations.
- Confirmation of Minutes:** To agree the minutes of the Finance Committee meetings of 24th October and 7th December 2022, the Burial Committee meeting of 6th December 2022 and the full Council meeting minutes of 12th December 2022 as correct records.
- Finance:**
 - To note the bank balance as at 31st December of £32,256.21
 - To note that the resolved precept claim of £55,000 was emailed to MDDC on 20/12/2022.
 - To agree the following payments for January 2023 and to note the receipts for December 2022:

PAYMENTS January 2023	AMOUNT £	VAT	RECEIPTS December 2022	AMOUNT £
Staff salaries (net)	1776.19	N/A	Bank interest	3.16
HMRC	339.70	N/A	Town Trust B/Band	11.00
			Christmas lights	75.00
			Contra entry	40.00
S Glendinning, quarterly payroll	75.00	N/A	Allotment rent	132.00
Clerks monthly working from home expenses	92.27	Incl VAT	Bowling Club rent	152.16
Plus printer ink and postage			Football Club rent	280.00
Mr J Clutterbuck – Christmas lights	20.00	N/A	Cricket Club rent	283.02
Plusnet Broadband (direct debit)	59.76	Incl VAT	Tennis Club rent	144.16
Protect Skills Solutions (VAS speed sign course)	260.40	Incl VAT	Burial income	297.00
Royal British Legion donation (cheque)	50.00	N/A	Christmas lights cash	189.82
Christmas Lights (Mayors Fund) (paid Nov)	150.00	Incl VAT	Brad Tog 2022 grant	100.00
Exe Squared – email capacity uplift	12.00	Incl VAT		
Mark Hill – Mayoral board update	68.00	N/A		
Catch 77 – Emergency Plan funding	35.00	N/A		
Growing Communities 'warm spaces' Grant Fund				
Invoice 8 Filmbankmedia (paid Dec)	99.60	N/A		
Invoice 9 Town Trust (paid Dec)	66.00	N/A		
Invoice 10 Youth Club (paid Dec)	32.00	N/A		
Invoice 11 M Leonard (paid Dec)	200.00	N/A		
Invoice 12 St Disen's Church	100.00	N/A		

9. **Planning Applications and Decisions:** To consider applications received to the date of the meeting and to note any decisions including -
 - a) **22/02138/HOUSE approval** – erection of single story side extension following removal of outbuilding at Hazelgrove, Bradninch.
 - b) **22/02275/FULL** – siting of shipping container for use as off-grid holiday let at Christcross, Silverton. To consider any response from the Planning Officer with regards to site clarity.
10. **Communications:** To note/consider items received to the date of the meeting including –
 - a) Network Rail – to consider any updates and to note the public meeting ‘drop in’ dates.
 - b) Keep Britain Tidy/dog mess – to consider a request from a resident.
11. **Town Council Representatives on the Town Trust:** To consider a quarterly agenda slot for updates.
12. **Emergency Planning:** To receive any updates (JP).
13. **New Town Council Website:** To consider further the recommended options (IW).
14. **The Growing Community Fund (warm spaces winter project):** To receive any updates (JP).
15. **DCC Highways:** To consider matters received to the date of the meeting including 20mph zones.
16. **Footpaths, Public Rights of Way and town trees:** To consider any updates including the removal of Buddleia’s, work on the Fore Street trees and ‘trees for residents 2023’.
17. **Burial Fees:** To consider recommendations to increase all related burial fees by 10% from 1st April 2023.
18. **Committees:**
 - a) To receive the outstanding Committee overviews from the Chairmen of the Emergency Committee, Recreation & Amenities Committee and Burial Committee.
 - b) To consider recent issues with taps at the allotment site, Churchyard and Cemetery.
 - c) To approve the Committee meeting date schedule for 2023.
 - d) To note a reported theft from the Allotment site.
19. **Part 2:** To resolve to move into private session due to the sensitive nature of the business to be discussed and in accordance with the Public Bodies (Admission to Meetings) Act, and the Local Government Act 1972, and to ask the press and public to leave the meeting -
 - a) **Grounds Maintenance Tenders:** To consider the tenders received and to appoint a Contractor.
 - b) **Legal claim:** To consider any updates.
20. **Code of Conduct:** To consider adoption of the updated version (email 14/12/22).
21. **Vodafone/Plusnet Broadband:** To receive an update on the switch regarding the Guildhall Broadband.
22. **Events, Councillor and Clerk comments, updates (no decision making during this item):**
 - a) Action/Project Register updated and circulated, b) Other.
23. **Next meeting date:** Monday February 13th 2023.



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Bradninch Youth Centre Trust (Trustee: Bradninch Town Council)

All members of Bradninch Town Council are hereby summoned to attend a meeting of the Bradninch Youth Centre Trust on **Monday 9th January 2023, at The Guildhall, following the full Council meeting.** The business to be considered can be found listed on the agenda below.

A Marshall (Clerk) Date: 4th January 2023 Clerk@bradninch-tc.gov.uk www.bradninch-tc.gov.uk

AGENDA:

1. **West End Hall heating/electrics:** To receive an overview on the recent heating/electric issues and to agree to pay the resulting invoices.
2. **Scout grant payment 2022:** To consider the request for a replacement payment.
3. **Car parking rent:** To note that the invoices have been issued.
4. **Bradninch Youth Centre Trust annual accounts:** To consider approval of the accounts.
5. **Bradninch Youth Club:** To consider any general feedback on the use of the Trust's charity status and any grant funding applications received for onward submission.