



BRADNINCH TOWN COUNCIL

AGENDA

The Guildhall
Bradninch
Exeter, Devon

Meeting of the Bradninch Town Council

Monday 14th October 2024, 7pm, The Guildhall, Bradninch

All members of Bradninch Town Council are hereby summoned to attend the meeting of the Town Council on **Monday 14th October 2024, 7pm, at The Guildhall, Bradninch**. The business to be considered is listed below. Members of the public and press are welcome to attend.

A Marshall (Clerk) Date: 7th October 2024 Clerk@bradninch-tc.gov.uk www.bradninch-tc.gov.uk

AGENDA

1. **Public Open Session:** 15 minutes set aside for this item.
2. **Devon County Council, Mid Devon District Council, Police:** To receive any reports.
3. **Town Mayor:** To receive the monthly report and Town Fair feedback.
4. **Apologies for absence:** To consider any apologies (Cllr Chambers, Cllr Blythe, Cllr M Taylor).
5. **Declarations of Interest relating to items on this agenda:** To receive any declarations.
6. **Confirmation of Minutes:** To agree the Full Council meeting minutes of 9th September 2024 and the Burial Committee meeting minutes of 7th September 2024 as correct records.
7. **New Town Warden:** To consider any updates, sign the Contract, agree a monthly 'materials' budget.
8. **Highways:** To consider items and updates received to the date of the meeting including -
 - a) Vehicle Activated Speedsign (VAS) – to receive an update and agree the project payments.
 - b) Road safety between Bradninch and Cullompton.
 - c) Double yellow lines on Hele Road.
9. **Remembrance Sunday:** To confirm the arrangements (Cllr S Birley).
10. **Christmas Lights:** To confirm the arrangements (Cllr L Taylor).
11. **Communications:** To consider items received to the date of the meeting including -
 - a) Request for permission to use photographs from the Council's website.
 - b) Notification – Airband works on Cullompton Hill.
 - c) Request from Fine Memorials regarding the use of PR codes.
12. **Mayors Report July 2024:** To consider the Bradninch Magazine matter further.
13. **Committees and Working Groups:** To consider the updated Terms of Reference for adoption.
14. **Allotment Working Group:** To receive feedback on the public meeting and to consider any recommendations.
15. **Burial Working Group:** To consider any recommendations and the headstone and plaque enquiries.
16. **Planning:** To consider any applications received to the date of the meeting including –
 - a) 24/00973/HOUSE APPROVAL erection of extension and conservatory 2, Townlands, Bradninch.
 - b) 24/01143/PIP REFUSAL permission in principle for erection of up to 3 dwellings at Strathculm Road, Hele.
 - c) 24/01278/PNAG Prior approval n/a. Erection of agricultural building, Russels Park Farm, Cullompton.
 - d) 24/01193/CLU Certificate of Lawfulness for existing use of garage as office at 6 Landunvez Place, Bradninch.
17. **Footpaths:** To consider any updates and the purchase of a strimmer/equipment using P3 grant funding.
18. **Finance and Governance:**
 - a) Bank balance - to receive the bank balance and 'free funds' figure as at September 30th 2024.
 - b) Payments and receipts – to agree payments for October, including Clerk overtime and Good Councillor guide books, and to note the September receipts.
 - c) New Financial Regulations – to adopt the updated document.
 - d) Draft Disciplinary Policy – to adopt the new policy.
 - e) Draft Bereavement Policy – to adopt the new policy.
 - f) Draft Grievance Policy – to adopt the new policy.
19. **Town Trust:**
 - a) Guildhall lighting system – to receive an update and consider organisations to support.
 - b) Town Council Representative vacancy – to consider any applications.
 - c) Chamber hire agreement – to consider the annual review.
20. **Football field removal of dead trees:** To receive any update.
21. **Cricket Club Lease update:** To receive any update.
22. **Unmetered electric supply at the Rec – EDF contract renewal:** To consider the contract renewal further.
23. **PART 2:** To resolve to enter into private session due to the sensitive nature of the business to be discussed, see below, and in accordance with the Public Bodies (Admission to Meetings) Act, and the Local Government Act 1972, press and public will need to leave the meeting for these items -
 - a) **Clerk's annual review:** To consider the review outcome.

b) **Caretakers retirement:** To consider the event.

c) **Nuisance neighbours:** To consider correspondence received.

24. Events, comments, updates (no decision making during this item):

A) Action/Project Register – updated and circulated. B) Councillor training – feedback. C) Downington Twinning – Mayor’s visit arrangements. D) Other.

25. Next meeting of the Town Council: Monday 11th November 2024, 7pm, at the Guildhall. Members of the public are welcome to attend. Council meeting agendas can be found here www.bradninch-tc.gov.uk

PAYMENTS FOR OCTOBER	£	VAT	RECEIPTS FOR SEPTEMBER	£
Staff salaries (net)	1922.85	n/a	Burial income	0
Clerk pension employer/employee cont.	473.34	n/a	Allotments	30.00
HMRC tax/NI	416.70	n/a	Bank interest	24.37
Vodafone monthly direct debit	32.09	Inc VAT	Town Trust Vodafone	13.37
Clerk’s expenses	67.99	Inc VAT		
LK Plumbing (Churchyard tap)	277.99	Inc VAT		
Sharperprint (Good Councillor Guides)	72.00	n/a		
Devon Communities Together annual subs	50.00	n/a		
Garden Services – grounds maintenance Aug	1920.00	n/a		
Sept	1490.00	n/a		
VAS sign project DCC	3800.00	n/a		
Reimbursement M Leonard	8.02	n/a		
Westcotec	71.40	Inc VAT		
DALC (S Birley training)	26.00	Inc VAT		
M Taylor reimbursement Allotment meeting	16.05	n/a		
J Shazell reimbursement PPE	227.48	Inc VAT		
M Southwood reimbursement BBolt Mayors F	21.47	n/a		
S Glendinning (payroll)	82.50	n/a		