



BRADNINCH TOWN COUNCIL

AGENDA

The Guildhall
Bradninch
Exeter, Devon

Meeting of the Bradninch Town Council

Monday 14th April 2025, 7pm, The Guildhall, Bradninch

All members of Bradninch Town Council are hereby summoned to attend the meeting of the Town Council on **Monday 14th April 2025, 7pm, at The Guildhall, Bradninch**. The business to be considered is listed below.

Members of the public and press are welcome to attend.

A Marshall (Clerk) Date: 8th April 2025

Clerk@bradninch-tc.gov.uk

www.bradninch-tc.gov.uk

AGENDA

1. **Public Open Session:** 15 minutes set aside for this item.
2. **Town Trust Representative:** To receive a report.
3. **Devon County Council, Mid Devon District Council, Police:** To receive any reports.
4. **Town Mayor:** To receive the monthly report.
5. **Apologies for absence:** To consider any apologies.
6. **Declarations of Interest relating to items on this agenda:** To receive any declarations.
7. **Confirmation of Minutes:** To agree the Full Council minutes of 10th March 2025, the Planning Committee minutes of 19th March 2025 and the Recreation and Amenities Committee minutes of 25th March 2025 as correct records.
8. **Town Warden:** To consider the monthly report and recommendations. To agree the monthly expenses.
9. **Amended Bus Schedule through Bradninch:** To consider the changes and a response.
10. **Highways:** To consider items and updates received to the date of the meeting including -
 - a) Double Yellow Lines on Hele Road/safety issues on the Bradninch to Cullompton road.
 - b) Temporary road closure 12-16 May 2025, drainage works, Trinity Cross to Exeter Road, Cullompton.
 - c) Temporary road closure 30th June 2025, pole replacement, Parsonage Street, Bradninch.
11. **Communications:** To consider items received to the date of the meeting, including -
 - a) Townlands wild flower verge – update.
 - b) Community Speed Watch – its future.
 - c) Hen Street stream – request for the stream and banks to be cleared.
 - d) Defibrillator circuit system – to note the update.
 - e) Bradninch Magazine printing error – to receive an apology.
 - f) Hen Street Wales & West Utilities – unregistered land enquiry.
 - g) Hornbeam parking area - ownership of garden fences.
12. **Allotment Working Group:** To receive any updates and consider any recommendations (as circulated).
13. **Burial Working Group:** To receive any updates and consider any recommendations (as circulated).
14. **Planning:** To consider any applications received to the date of the meeting including -
 - a) **25/00178/RPPS** removal of public payphone service at Millway – update.
 - b) **25/00049/FULL** revised drawings/improvements. Existing farm access, Russels Park Farm, Cullompton.
 - c) **24/01807/HOUSE approved.** Demolition of extension and erection of single storey with internal alterations and external works at 5-7 High Street, Bradninch.
 - d) **19/02066/FULL approved.** Erection of dwelling including demolition of single storey building at 30 Townlands, Bradninch.
 - e) **25/00414/HOUSE** retention of conversion of garage to home office at 6 Landunvez Place, Bradninch.
15. **Footpaths:** To consider any updates including feedback from Clarion Housing and the annual P3 paperwork.
16. **West End Hall:**
 - a) Annual insurance renewal - to consider any quotes received.
 - b) Annual non-domestic rates invoice – to agree payment.
 - c) Light fittings – to consider any quotes received.
17. **Finance:**
 - a) Bank balance – to note the bank balance of £32,055.23 as at 31st March 2025 (financial year end).
 - b) Reserves – to agree a transfer to/from reserves of any free funds/shortfall as at 31st March 2025.

- c) Payments and receipts – to agree the April payments and to note the March receipts.
d) DALC annual membership – to consider continuing the annual membership at £609.00 net of VAT.
e) EDF Energy Complaint (Recreation Ground lights) – to consider the way forward.
f) Lloyds Bank monthly charges – to consider the new charging system.
g) SCRIBE Annual Accounts – to agree to sign off the annual accounts.
18. **Review of Policies:** a) Anti-Fraud and Corruption policy review b) Complaints Procedure policy review.
19. **Events, comments, updates** (no decision making during this item):
a) Action/Project Register – updated and circulated, b) New defibrillator cabinet fitted (Guildhall), c) Other.
20. **Part 2:** To resolve to enter into private session due to the sensitive nature of the business to be discussed, see below, and in accordance with the Public Bodies (Admission to Meetings) Act, and the Local Government Act 1972, the press and public will be asked to leave the meeting -
a) Town Warden – 6 monthly review. To consider the report and requests.
b) Vexatious Behaviour Policy – 6-month review.
21. **Next meetings:**
a) Town Council - The Annual Meeting of the Town Council will take place on Monday 12th May 2025, 7pm, at the Guildhall. Members of the public are welcome to attend. Council meeting agendas and minutes can be found here www.bradninch-tc.gov.uk
b) Annual Parish Meeting - Monday 28th April 2025, 7.30pm, at the Guildhall. All are welcome to attend.

PAYMENTS FOR APRIL 2025	£	VAT	RECEIPTS FOR MARCH 2025	£
Staff salaries (net)	1,869.77	n/a	Burials	1,801.23
Staff pensions employer/employee cont.	628.73	n/a	Allotments	0
HMRC tax/NI	493.83	n/a	Bank interest	21.38
Vodafone monthly direct debit	32.09	Inc VAT	Town Trust Vodafone	13.37
Clerk's expenses	131.95	Inc VAT	Town Trust VE Day flag donation	pending
Town Warden's expenses	5.95	Inc VAT	Wetlands Community Group	411.80
Source for Business (SWW) Cemetery ½ year	264.42	n/a		
Allotment 24 refund of annual rent	46.00	n/a		
S Glendinning – 1/4ly payroll management	82.50	n/a		
MDDC non-domestic rates West End Hall (BYCT)	148.21	n/a		
West End Hall (BYCT) annual insurance renewal	412.72	n/a		
Eyelid Productions – annual website support	100.00	n/a		
DALC annual membership	609.00	+VAT		
ICCM annual membership	105.00	n/a		
E Ottery – reimbursement MDDC licence (M.Fund)	21.00	n/a		
RoSPA PlaySafety	130.00	+ VAT		
Fitting of Defibrillator cabinet, Guildhall	Tba	Inc VAT		
EDF (Rec lights)	1,980.00	Inc VAT		
CIX Domains – annual renewals	Tba	+ VAT		
Bank charges	5.25	n/a		
D Williams reimburse – flower boxes (M.Fund)	75.00	n/a		
Grant Funding as resolved in March 2025	2,000.00	n/a		