



BRADNINCH TOWN COUNCIL
MINUTES

**The Guildhall
Bradninch
Exeter, Devon**

Minutes of the Bradninch Town Council Quarterly Finance Meeting
Monday 14th April 2025, 6.40pm, The Guildhall, Bradninch

Present: Cllr S Glendinning (Chairman), Cllr S Birley, Cllr L Taylor, Cllr P Andrews, Cllr E Ottery, Cllr M Taylor. **In attendance:** Clerk, Mrs A Marshall, no members of the public.

- F/24/28** **Apologies for absence:** None.
- F/24/29** **Declarations of Interest:** None.
- F/24/30** **SCRIBE Accounts:** RESOLVED to agree the accounts January – March 2025 as accurate. RESOLVED to make 2 minor adjustments to cost codes by moving the strimmer/brushcutter costs to the Town Warden line, and the SCRIBE annual membership to the subscriptions line. RESOLVED to recommend to full Council that £1,000 of underspent Town Warden budget be moved an earmarked reserve to cover Town Warden training, equipment, overtime and general costs. RESOLVED to recommend to full Council to move the ‘free funds’ as at 31/03/2025 of £1,784.15 to general reserves. RESOLVED to recommend to full Council to agree and sign off the year end annual accounts.
- F/24/31** **Bank Statements:** RESOLVED to agree the bank statements January – March 2025 as accurate. Cllrs Glendinning and Ottery signed the statements.
- F/24/32** **Annual Audit:** Noted that the annual audit (AGAR) forms will be presented to full Council for consideration once the internal audit had been completed. The Clerk is currently liaising with the Internal Auditor.
- F/24/33** **Lloyds Bank new charging system:** RESOLVED to accept the new monthly charging system and to keep the full Council accounts with Lloyds Bank.
- F/24/34** **Comments (no decision making):** None.
- F/24/35** **Next full Committee meeting:** Scheduled for 14th July 2025.
- F/24/36** The meeting closed at 6.59pm