BRADNINCH TOWN COUNCIL

AGENDA

The Guildhall
Bradninch
Exeter, Devon

Meeting of Bradninch Town Council
Monday 14th July 2025, 7pm, The Guildhall, Bradninch

AGENDA

1. **Public Open Session:** Up to 15 minutes set aside for this item.
2. **Devon County Council, Mid Devon District Council and the Police:** To receive any reports.
3. **Town Mayor:** To receive the monthly report.
4. **Apologies for absence:** To consider any apologies received.
5. **Declarations of Interest relating to items on this agenda:** To receive any declarations.
6. **Confirmation of Minutes:** To agree the Full Council meeting minutes of 9th June 2025 as correct record.
7. **Emergency Plan:** To consider the updated plan for adoption.

8. **Finance and Governance:**
   a) Bank balance - to note the bank balance of £44,468.45 on June 30th 2025. No 'free funds' available.
   b) Payments and receipts – to agree the payments for July, including overtime, to note the June receipts.
   c) Payments/business August 2025 – to resolve delegated authority to the Clerk.
   d) Local Government Pension Scheme Employer Discretions Policy - to adopt the updated document.
9. **EDF payments (Recreation Ground lighting):** To consider a change of supplier (Cllr Crawford).
10. **S106 funding at Townlands Play Park:** To consider a new adult bench (Cllr Crawford).
11. **Town Warden:** To receive the monthly report, agree the expenses, consider the recommendations –
    a) Memorial Management – Council to put management plan in place following training course.
    b) Charwell Wetlands boundary fence – Council to consider any required work.

12. **Stagecoach Bus Service:** To receive any updates and to consider the next steps (Cllrs L Taylor and Crawford).
13. **Recreation and Amenities Committee**: To consider a new Councillor member (Cllr Crawford).
14. **Burial Working Group**: To consider any recommendations (as circulated, Cllr Wild).
15. **Allotment Working Group**: To consider the recommendations (as circulated, Cllr M Taylor).
16. **Highways:** To note/consider items received to the date of the meeting including –
    a) Double yellow lines in turning circles – feedback from MDDC.
    b) Double yellow lines on Hen Street – email from a resident.
    c) Parking at the Duchy School – email from a resident.
    d) Back Lane weeds and drains – email from a resident.
    e) Potholes – updates.
    f) Notification of road closure – Hele Road, Bradninch, South West Water 15-17/10/2025.

17. **Communications:** To note/consider items received to the date of the meeting including –
    a) Wild flowers at Culver Close – to consider feedback from MDDC.
    b) Fence behind Hele Rod – email from a resident (Town Warden/Cllr Birley).
    c) Rubbish left in Fore Street – email from a resident.
    d) Rubbish left in Bus shelters – email from a resident.

18. **Planning:** To consider applications and decisions received since the last meeting including -
    a) APP/Y1138/W/25/3360104 Planning Inspectorate – appeal allowed. Strathculm Road, EX5 4PN.
    b) 25/00295/CLU refusal of certificate of lawful use or development – The Flower Shed, Bradninch.
    c) 25/00318/LBC – granted. Listed building consent, replacement roof works, 12 hen Street, Bradninch.
    d) 25/00922/FULL – application. Construction of below ground slurry lagoon, Billingsmoor Farm, Bradninch.
    e) 25/00940/HOUSE – application. Erection of garden room at 13 Culver Close, Bradninch.
    f) 25/00943/HOUSE – application. Renovation and extension of existing bungalow, including addition of a first floor and external alterations, Hazelgrove, Bradninch.
    g) MDDC Local Validation Checklist Consultation – to consider any response.
    h) Housing Report: To receive an update (Cllr Andrews).

19. **Footpaths:** To receive updates and to consider –
    a) Duchy of Cornwall new footpath proposal at Charwell Wetlands.
    b) West Beare Lane access from the Cricket Field.
    c) New Volunteer Footpath Wardens – progress.
    d) Annual footpath report – progress.
20. **Grounds Maintenance:**
    a) To agree a working group to put together the new draft contract.
    b) To receive an update regarding dates on invoices and texts following completed maintenance works.
    c) To consider the maintenance of the tennis court edging and any other related matters.
21. **Town Trust:** To consider 'working together for the good of the community' as suggested by Bradninch Together and the Town Trust. To consider the application for a Council Representative on the Town Trust.

22. **Events, comments, updates (no decision making during this item):**
    a) Action/Project Register - circulated, b) Cllr Lefebvre training feedback, c) Other.
23. **Next meeting of the Town Council:** There will be no planned meeting in August. The next planned meeting will take place on Monday 8th September 2025, 7pm, at the Guildhall. Members of the public are welcome to attend. Agendas and minutes can be found on the website at www.bradninch-tc.gov.uk or can be requested from the Clerk at Clerk@bradninch-tc.gov.uk

PAYMENTS JULY 2025		**£**	**VAT**	**RECEIPTS JUNE 2025**	**£**
Staff salaries (gross)	July	2841.97	n/a	Burial income	0
Employee pension (employer/employee cont.)	July	797.26	n/a	Allotment income	0
HMRC Tax/NI	July	722.03	n/a	Bank interest	18.60
Vodafone monthly direct debit		34.15	Inc VAT	Town Trust Vodafone	14.23
Town Warden expenses and 1/4ly mileage		74.26 91.80	Inc VAT n/a	Tennis Club annual rent	188.33
Clerk expenses		69.49	Inc VAT	Donation – defibrillators	150.00
EDF		167.50	Inc VAT		
DALC training (Cllr Lefebvre)		18.00	Inc VAT		
Bradninch Magazine (annual subs)		338.00	n/a		
Bank charges		4.25	n/a		
Cloud Next (annual .gov.uk hosting)		119.98	Inc VAT		
Mayor's Fund (anniversary gift)		24.50	n/a		
Garden Services (grounds maintenance)		1535.00	n/a		
RoSPA Playsafety training (Town Warden)		378.00	Inc VAT		
S Eakers (Emergency Plan printer ink)		24.15	Inc VAT		
S Glendinning (payroll)		87.00	n/a		

A meeting of the Bradninch Youth Centre Trust will follow directly after the close of this meeting.