



BRADNINCH TOWN COUNCIL
MINUTES

The Guildhall
Bradninch
Exeter, Devon

Minutes of the Bradninch Youth Centre Trust meeting
(Trustees: Bradninch Town Council)
12th January 2026, The Guildhall, Bradninch, 9.25pm

Present: Cllrs S Birley, P Andrews, A Bellamy, J Blythe, P Chambers, S Lefebvre, L Mottram, E Ottery, M Taylor, I Wild. **In attendance:** Mrs A Marshall, Clerk, no members of the public.

Apologies: Cllr L Taylor and Cllr S Glendinning – work commitments.

T/25/22 Bradninch Youth Centre Trust meeting minutes: RESOLVED to sign the minutes of 14th July 2025 as a correct record.

T/25/23 Bank Account balance:

- a) Bank records for 2025 – RESOLVED that the payments and receipts records for 2025 were accurate.
- b) Bank balance – noted that the bank balance as at 31st December 2025 was £20,343.00
- c) Pending receipts – noted that the Youth Club annual rent of £229.94, and the car parking space rents of £438.31 each (x6), were due to be paid this month.

T/25/24 Annual Accounts 2025: RESOLVED to sign off the presented accounts to 31/12/2025 and to submit the details to the Charity Commission.

T/25/25 Grant Funding to local ‘youth related’ organisations in 2026: RESOLVED to allow a £1,000 grant funding budget in 2026 for ‘youth related’ local organisations.

T/25/26 Grant Funding in support of Bradninch Youth Club:

- a) Support for Youth Club grant funding from the Police and Crime Commissioner – RESOLVED to support the grant funding application for £5,000 in favour of the Youth Club. Funds to be transferred to the Youth Club once received.
- b) Delegated authority regarding Youth Club grant funding applications – RESOLVED to give delegated authority to the Clerk, with the Finance Committee Chairman, to agree Youth Club grant funding applications on behalf of the Council between BYCT meetings.

T/25/27 Youth Club funding, event ideas, BTC input, physical help: Agenda item requested by Cllr Andrews, Chairman of the Youth Club, who reported that, unfortunately, youth club sessions have recently reduced to one evening per week (from two) due to a Youth Leader shortage and that advertising is taking place. Following a review of the Charitable Trust documentation, Cllr Andrews raised questions with regards to how the Trust is set up and run and reported that he would like to look into how the Council could more successfully engage with the youth of the town. Cllr Chambers explained how the Trust had previously been run and how things had evolved over the years once the Town Council was asked to take over the Trust. Discussion around how to help engage the teenage population, which in turn could deter local vandalism, and how to make the Youth Club more effective took place. RESOLVED to carry over this topic and to call a further meeting in February when a working group would be set up to take the matter

forward. A coffee morning in favour of Youth Club funds would take place at the Guildhall on 4th April 2026. Cllr Mottram would circulate a podcast link with regards to reviving youth clubs in general.

T/25/28 Fire Safety at West End Hall: Cllr Andrews provided an update on the following -

- a) Annual PAT electrical testing - pending
- b) Personal Electronic Appliances policy – done and displayed at the hall
- c) Annual fire safety awareness training for those using the hall – training was ongoing
- d) Fire Policy review, copy to be displayed at the hall – done displayed at the hall
- e) Installation of a new smoke alarm in the lobby – RESOLVED to agree the quote of £160 plus labour to instal a new radio base and battery operated smoke alarm with radio connection. Clerk to arrange.

T/25/29 External stopcock replacement via South West Water: An inspection of the stopcock, which could not be turned off, had been arranged for 4th December 2025, no update received from SWW as yet. Clerk to chase.

T/25/30 Councillor/Clerk comments:

- a) Gritting the path to the hall in icy conditions – Cllr Ottery asked who was responsible for gritting the path in icy weather and Cllr Andrews volunteered to organise this with the hall's Caretaker.
- b) Purchasing tickets to events on-line - Cllr Chambers advised that Guildhall event tickets could now be purchased through the Town Trust's website which could be something for the Youth Club to consider going forward.

Meeting closed at 9.50pm